

Form P3

(Division of Pensions Regulation, s. 4 (c))

REQUEST FOR TRANSFER FROM DEFINED CONTRIBUTION ACCOUNT

When to Use this Form

A Form P3 is used when

- there is an agreement or order dividing the benefits,
- the benefits are in a defined contribution account, and
- the spouse wants the spouse's proportionate share transferred to another plan (such as an RRSP).

[Please print]

To: **Administrator of plan**
Name of plan: University of British Columbia Faculty Pension Plan

Address of administrator: Pension Administration Office

201 – 2389 Health Sciences Mall, Vancouver BC V6T 1Z3

From: **Spouse of member** [Note: "spouse" includes a person who has lived in a marriage-like relationship with the member for a continuous period of at least two years and also includes a former spouse.]

Name of spouse _____

Address: _____

Email: _____

Tel: Home _____ Work _____ SIN: _____

Date of Birth: _____

[The administrator issuer will use this information to contact you about important matters. Make sure it is accurate and that you promptly advise the administrator issuer of any changes.]

In relation to:

Plan Member _____

Address: _____

Email: _____

Tel: Home _____ Work _____

Social Insurance or Pension Plan Identity Number: _____

Employer of member: _____ [continues on Page 2]

Other requirements:

A copy of the agreement or order dividing the benefits must be provided. [*Please attach or enclose the agreement or order with this Form.*]

An administrator is entitled to charge a fee to transfer the benefits from the defined contribution account of \$175.

Request:

I request that you

- (a) transfer my proportionate share of the member's defined contribution account from the plan in accordance with the *Family Law Act* and the *Pension Benefits Standards Act*, and
- (b) advise me in writing of the information that you require in order to do this.

Signed (spouse): _____

Date: _____

Signed (witness to signature of spouse) _____

Name of Witness _____

Address of Witness _____