

# Form P1

(Division of Pensions Regulation, s. 4 (a))

## CLAIM AND REQUEST FOR INFORMATION AND NOTICE

### *When to Use this Form*

A Form P1 is used by a spouse who is making a claim to an interest in the member's/annuitant's benefits. After this form is delivered to the administrator/annuity issuer, the spouse is entitled to receive:

- information from the administrator/annuity issuer about the benefits, and
- 30 days' advance notice of changes of circumstances affecting the benefits.

[Please print]

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**To:** **Administrator of plan/annuity issuer**  
Name of plan/annuity: UBC Faculty Pension Plan

Address of administrator/annuity issuer: 201 – 2389 Health Sciences Mall  
Vancouver, BC V6T 1Z3 Attention: Lorraine Heseltine, Member Services Specialist

**From:** **Spouse of member/annuitant** [Note: "spouse" includes a person who has lived in a marriage-like relationship with the member/annuitant for a continuous period of at least two years and also includes a former spouse.]

Name of spouse: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Email: \_\_\_\_\_

Telephone: (home) \_\_\_\_\_ (work) \_\_\_\_\_

Social Insurance Number: \_\_\_\_\_

[The administrator/annuity issuer will use this information to contact you about important matters. Make sure it is accurate and that you promptly advise the administrator/annuity issuer of any changes.]

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**In relation to: Plan Member/annuitant**

Name of member/annuitant: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Telephone: Home \_\_\_\_\_ Work \_\_\_\_\_

Social Insurance or Plan Identity Number: \_\_\_\_\_ [continues on Page 2]

Employer: University of British Columbia

**Declaration of spouse claiming interest**

I, \_\_\_\_\_ [name of spouse] am claiming an interest in the benefits of the member/annuitant based on section 81 of the *Family Law Act*. (see below)

In support of that claim, I declare that

- (a) I began living in a marriage-like relationship with the member/annuitant on \_\_\_\_\_ [date],
- (b) I was married to the member/annuitant on \_\_\_\_\_ [date], and
- (c) I was separated from the member/annuitant on \_\_\_\_\_ [date].

*[You are not required to authorize the administrator/annuity issuer to communicate with a representative. If you wish to authorize that communication, you must complete the following, otherwise, the administrator/annuity issuer cannot communicate with your representative.]*

I authorize you to communicate with and release information to my representative(s):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ [name(s) and address(es) of representative(s)]

This authorization expires on \_\_\_\_\_ [date].

**Signed (spouse)** \_\_\_\_\_

Date of declaration \_\_\_\_\_

**Signed (witness to signature of spouse)** \_\_\_\_\_

Name of Witness \_\_\_\_\_

Address of Witness \_\_\_\_\_

*Family Law Act*, section **81**:

**81** Subject to an agreement or order that provides otherwise and except as set out in this Part and Part 6 [*Pension Division*],

- (a) spouses are both entitled to family property and responsible for family debt, regardless of their respective use or contribution, and
- (b) on separation, each spouse has a right to an undivided half interest in all family property as a tenant in common, and is equally responsible for family debt.